



# Broadway Costumes

## Costume Rental Policies

### How to Rent:

We still do things the old-fashioned way. We like to talk to and see our customers face-to-face. Many customers call us with questions and/or come into our shop to try on our costumes for fit and then reserve their costume(s) of choice. Once you reserve a costume, it is taken out of inventory and set aside for you for your date of use. To rent a costume, you must be 18 years of age or older, with some form of ID, to enter into a Rental Contract/Agreement. And come in early. The earlier, the better. Better selection, better choices, and we guarantee your costume will be available for your event. And we have time to get it set up and ready for you to look your absolute best! We recommend coming in at minimum 2 weeks before your event.

### Rental Rates & Deposits:

The basic rental period is 3 days (pick up the day before your event, return the day after your event). We do not charge for any days that Broadway Costumes is closed. Additional days rent at the rate of 50% per rental period plus tax. Special weekly rates and “play” rates may apply. Just inquire as to your special needs. Deposits are required and are equal to three times the stated rental rate. Minimum deposit is \$60. The deposit is NOT part of the rental balance. The entire rental balance can be prepaid but is definitely due when the costume is picked up. Accepted forms of payment (rental fees and deposits) include cash, check, credit or debit card. Deposits are refunded after costume return and any applicable fees are paid.

### Cancellations:

Cancellations subject to a nominal fee up to 50% of initial rental rate if not cancelled prior to 7 days of the Pick-up Date.

### Rental Return:

You must return all rented items by the Return Date as stated on the contract. Late Fees will be charged an additional 50% of the first day rental fee per day past Return Date. All items must be returned in good repair. Please do not clean costumes. Care should be taken with hats and other accessories to ensure that they are not crushed or disfigured while being used and/or transported. Please do not put hats in garment bags with costumes when returning. All costume rentals must be returned using the original hangers, in the bags, boxes, or garment bags they came in.

### Failure to Return:

Rented items not returned by Return Date will be subject to Late Fees and possibly considered as theft. You will be subject to replacement costs up to full Retail Value and subject to any applicable legal costs and fees.

### Alterations by Broadway Costumes:

Alterations (minor) and cleaning are included in the rental price. However, alterations may take up to two weeks at peak seasons; faster service may require an additional service charge.

### Alterations by Customer:

NO ALTERATIONS are allowed by the customer. Any alterations done outside of Broadway Costumes will be considered as damage and will be subject to fees up to full Retail Value. No PINS, no TAPE, no STITCHING, as these can ruin the fabrics.

### Smoking and Eating While in Costume:

Be very cautious. Smoking can leave odors and can cause damage to costumes from falling ashes. Eating while in costume should be avoided but if you must, be neat, use your napkins and your table manners.

### Damage to Rentals:

Permanent damage will consist of any tears and rips in fabrics; cutting of any kind; burns; dying or spray painting; gluing; perspiration or other stains. Lesser damage consists of any alterations by client including the raising and lowering of sleeves and hems; stitching side seams to take in or let out garments; shoulder adjustments; moving snaps, hooks, or eyes; removing motifs, hand beading or any other ornamentation; and removing or adding buttons, trims, ruffles, feathers or sleeves. Fees assessed are based on the current replacement value of the costume up to full Retail Value.

### Replacement Value:

The replacement value of the costume(s) is based on current retail value. The rental rate is only a small percentage of the actual value of non-replaceable or antique items. The paid rental amount is not applicable to the replacement value.

Policies and rates are subject to change without notice.